



COUNTY of VENTURA

GENERAL SERVICES AGENCY

David J. Sasek, P.E.

Agency Director

Craig Clutts, P.E., CEM

Chief Deputy Director

Facilities & Materials

Cliff Chroust, C.P.P.O.

County Chief Procurement Officer

Deputy Director

Greg Bergman, C.P.A.

Administrative Services Director

Christopher Melton, M.L.T.M.

Fleet Services Deputy Director

J. Colter Chisum, P.E.

Parks Department Deputy Director

March 28, 2023

Board of Supervisors
County of Ventura
800 South Victoria Avenue
Ventura, CA 93009

SUBJECT: Adopt a Resolution Directing the Preparation of an Engineer's Report for the Continuation of the Assessments for the Oak View School Preservation and Maintenance District and Subsequent Presentation to the Board of Supervisors for Consideration and Approval

RECOMMENDATION:

Adopt a resolution directing the preparation of an engineer's report for the continuation of the assessments for the Oak View School Preservation and Maintenance District and subsequent presentation to the Board of Supervisors for consideration and approval.

FISCAL/MANDATES IMPACT:

Mandatory:	Yes
Source of Funding:	Oak View School Preservation and Maintenance District
Fund Matching Requirement:	None
Impact on Other Departments:	None

Summary of Revenues and Costs

	<u>FY 2022-23</u>	<u>FY 2023-24</u>
Revenue:	\$ 8,261.00	\$ 8,495.00
Costs:		
Direct	\$ 8,261.00	\$ 8,495.00
Indirect-Agency/Dept.	\$ 0	\$ 0
Indirect – CAP	\$ 0	\$ 0
Total Costs	\$ 8,261.00	\$ 8,495.00
Net Gain/(Loss):	\$ 0	\$ 0

FY 2022-23 Budget Projection				
GSA – Oak View School Preservation & Maintenance District – Budget Unit 4770				
	Adopted Budget	Adjusted Budget	Projected Budget	Estimated Savings / (Deficit)
Appropriations	\$ 317,793	\$ 318,912	\$ 318,599	\$ 313
Revenue	\$ 317,793	\$ 317,793	\$ 314,994	(\$ 2,799)
Operating Gain/(Loss*)	\$ 0	(\$ 1,119)	(\$ 3,605)	(\$2,486)

*The table above includes interest earnings, interest expense and contributions. Projected operating loss will be covered by unrestricted net position.

DISCUSSION:

On April 23, 2002, your Board authorized staff to begin the process of acquiring the former Oak View Elementary School for use as a community park and family resource center that would be maintained through funds accumulated via benefit assessment. Subsequently, the County acquired title to the property, and created the Oak View School Preservation and Maintenance District through passage of an assessment ballot proceeding.

Your Board's adoption of the attached Resolution is the first step in an annual process required for benefit assessment districts created under California Streets and Highways Code section 22500 et seq. Specifically, Streets and Highways Code section 22567 requires that for every year an assessment is levied a report must be prepared by an engineer which sets forth: (a) the plans and specifications for any improvements; (b) an estimate of the costs of the improvements; (c) a diagram of the assessment district; (d) an assessment of the estimated costs of the improvements; and (e) if bonds or notes will be issued, an estimate of their principal amount. Pursuant to the proposed Resolution, SCI Consulting Group would be designated as the engineer for these proceedings.

The engineer also determines the net amount of the assessment. The assessment must provide an amount sufficient to pay principal and interest on any debt associated with the District. The net amount is assessed on individual parcels by apportioning that amount among the parcels in proportion to the estimated benefits to be received by that parcel from the improvements.

Once the engineer's report is prepared, it will be submitted to your Board for preliminary approval or modification. At that time, your Board will be asked to adopt a resolution of intention to levy the annual assessment and to schedule the required public hearing. Following the public notice period, your Board will hold a public hearing on the assessment and be asked to adopt a third resolution levying the annual assessment.

Board of Supervisors

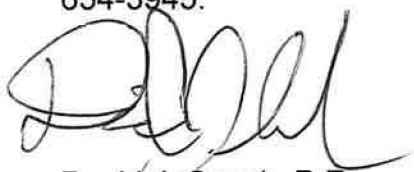
Resolution Directing Preparation of Engineer's Report – Oak View School Preservation and Maintenance District

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This item has been reviewed by the County Executive Office, the Auditor-Controller's Office, and County Counsel.

If you have any questions regarding this letter, please contact J. Colter Chisum at (805) 654-3945.

A handwritten signature in black ink, appearing to read 'D. Sasek', with a stylized flourish at the end.

David J. Sasek, P.E.
Director

Resolution – Directing Preparation of Engineer's Report for Oak View School Preservation and Maintenance District

cc: J. Colter Chisum, Deputy Director, Parks Department, General Services Agency
Greg Bergman, Administrative Services Director, General Services Agency